

# ServiceMASTER®

## Application For Employment (Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

### I. Personal Information

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address (if different than above) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Telephone \_\_\_\_\_

**Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.**

**Position Applied For:** \_\_\_\_\_

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:  
\_\_\_\_\_
2. Do you have any relatives who are presently (or have formerly been) employed by ServiceMaster?  
\_\_\_\_\_
3. How were you referred to ServiceMaster? \_\_\_\_\_

### II. Educational History

	School Name/Location	Years Completed	Degree/Diploma
Elem/Jr. High	_____	_____	_____
High School	_____	_____	_____
College	_____	_____	_____
Tech. Training	_____	_____	_____
Other	_____	_____	_____

### III. Employment Record *Please include all employment for the last five years.*

1. \_\_\_\_\_  
Company Name (Current/Most Recent Employer) \_\_\_\_\_ Position Held \_\_\_\_\_  
Address \_\_\_\_\_ Dates Employed: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Manager / Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Reason For Leaving \_\_\_\_\_
2. \_\_\_\_\_  
Company Name \_\_\_\_\_ Position Held \_\_\_\_\_  
Address \_\_\_\_\_ Dates Employed: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Manager / Supervisor \_\_\_\_\_ Telephone \_\_\_\_\_ Wage/Salary \_\_\_\_\_  
Reason For Leaving \_\_\_\_\_



**IV. References** *Please do not include relatives or former employers.*

1.	_____	_____
	Name	Years Known
	_____	_____
	Address	Telephone
	_____	
	Occupation	
2.	_____	_____
	Name	Years Known
	_____	_____
	Address	Telephone
	_____	
	Occupation	
3.	_____	_____
	Name	Years Known
	_____	_____
	Address	Telephone
	_____	
	Occupation	

**V. Work Availability**

1. If your application receives favorable consideration, when will you be available to begin work?  
\_\_\_\_\_
2. Do you have any objection to working overtime?      ( ) Yes ( ) No
3. Can you work overtime without prior notice?      ( ) Yes ( ) No
4. Can you work on Saturday?      ( ) Yes ( ) No
5. Can you work on Sunday?      ( ) Yes ( ) No
6. Can you travel if required by this position?      ( ) Yes ( ) No
7. Would you consent to a physical examination at  
Company expense if one is requested?      ( ) Yes ( ) No

**VI. Salary / Hourly Rate Requirements**

If your application receives favorable consideration, what salary/hourly rate would you require?

\$ \_\_\_\_\_ per \_\_\_\_\_

\_\_\_\_\_  
*signed*

\_\_\_\_\_  
*date*

